



JUSTIFICATION FOR SOLE SOURCE PROCUREMENT

Manager Name:	Don Edgington	Date:	02/24/19	Estimated Value:	\$ NTE 50,000
Job Name:	F.J. Doyle Salvage Site	TO#:	0308	Contract #:	EP-S4-16-04

A. Provide brief, non-technical description of the supplies or services to be procured:	Reimbursement to the City of Leonard, Texas for street repairs due to heavy truck traffic down portions of N. Poplar, E. Cottonwood and E. Hackberry Streets. Work involves repaving portions of these streets and addressing various "potholes" that were either created or worsened by this truck traffic																										
B. Check all applicable boxes below, furnish requested information where indicated, and attach supporting documentation.	<div style="margin-bottom: 10px;"> <input type="checkbox"/> Customer directed (Attach substantiation) <input checked="" type="checkbox"/> Only qualified subcontractor, based on: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> QA requirements</td> <td>Availability of necessary parts/drawings/data</td> </tr> <tr> <td><input type="checkbox"/> Samples furnished</td> <td><input type="checkbox"/> Qualification testing / reliability</td> </tr> <tr> <td><input type="checkbox"/> Prior experience</td> <td><input checked="" type="checkbox"/> Facilities and personnel</td> </tr> <tr> <td><input type="checkbox"/> Availability of tooling or test equipment</td> <td><input checked="" type="checkbox"/> Other: City of Leonard, Texas will subcontract and supervise repairs to be made.</td> </tr> <tr> <td><input type="checkbox"/> Unique capabilities</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Only acceptable proposal</td> <td></td> </tr> </table> </div> <div style="margin-bottom: 10px;"> Requirement for compatibility or standardization with existing equipment or parts in order to maintain necessary: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Reliability</td> <td><input type="checkbox"/> Interchangeability / parts replacement</td> </tr> <tr> <td><input type="checkbox"/> Maintenance service from current or single source</td> <td><input checked="" type="checkbox"/> Other: City of Leonard, Texas owns and maintains the streets in the municipality.</td> </tr> <tr> <td><input type="checkbox"/> Operational standards</td> <td></td> </tr> </table> </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Only supplier quoting an acceptable or required delivery schedule. </div> <div> <input type="checkbox"/> Economically justified because of unacceptable additional costs proposed by others for: <table style="width: 100%; margin-top: 5px;"> <tr> <td><input type="checkbox"/> Tooling</td> <td><input type="checkbox"/> Engineering</td> </tr> <tr> <td><input type="checkbox"/> Logistics</td> <td><input type="checkbox"/> Quality Assurance</td> </tr> <tr> <td><input type="checkbox"/> Limited use requirement</td> <td><input checked="" type="checkbox"/> Other: (Attach Substantiation)</td> </tr> <tr> <td><input type="checkbox"/> Qualification testing</td> <td></td> </tr> </table> </div>	<input type="checkbox"/> QA requirements	Availability of necessary parts/drawings/data	<input type="checkbox"/> Samples furnished	<input type="checkbox"/> Qualification testing / reliability	<input type="checkbox"/> Prior experience	<input checked="" type="checkbox"/> Facilities and personnel	<input type="checkbox"/> Availability of tooling or test equipment	<input checked="" type="checkbox"/> Other: City of Leonard, Texas will subcontract and supervise repairs to be made.	<input type="checkbox"/> Unique capabilities		<input type="checkbox"/> Only acceptable proposal		<input type="checkbox"/> Reliability	<input type="checkbox"/> Interchangeability / parts replacement	<input type="checkbox"/> Maintenance service from current or single source	<input checked="" type="checkbox"/> Other: City of Leonard, Texas owns and maintains the streets in the municipality.	<input type="checkbox"/> Operational standards		<input type="checkbox"/> Tooling	<input type="checkbox"/> Engineering	<input type="checkbox"/> Logistics	<input type="checkbox"/> Quality Assurance	<input type="checkbox"/> Limited use requirement	<input checked="" type="checkbox"/> Other: (Attach Substantiation)	<input type="checkbox"/> Qualification testing	
<input type="checkbox"/> QA requirements	Availability of necessary parts/drawings/data																										
<input type="checkbox"/> Samples furnished	<input type="checkbox"/> Qualification testing / reliability																										
<input type="checkbox"/> Prior experience	<input checked="" type="checkbox"/> Facilities and personnel																										
<input type="checkbox"/> Availability of tooling or test equipment	<input checked="" type="checkbox"/> Other: City of Leonard, Texas will subcontract and supervise repairs to be made.																										
<input type="checkbox"/> Unique capabilities																											
<input type="checkbox"/> Only acceptable proposal																											
<input type="checkbox"/> Reliability	<input type="checkbox"/> Interchangeability / parts replacement																										
<input type="checkbox"/> Maintenance service from current or single source	<input checked="" type="checkbox"/> Other: City of Leonard, Texas owns and maintains the streets in the municipality.																										
<input type="checkbox"/> Operational standards																											
<input type="checkbox"/> Tooling	<input type="checkbox"/> Engineering																										
<input type="checkbox"/> Logistics	<input type="checkbox"/> Quality Assurance																										
<input type="checkbox"/> Limited use requirement	<input checked="" type="checkbox"/> Other: (Attach Substantiation)																										
<input type="checkbox"/> Qualification testing																											
C. Briefly discuss major reason for sole-source or single-source procurement:	<p>As the work is being performed by the City of Leonard, and directly supervised by them, reimbursement for repair costs will be made to the city.</p> <p>Upon visual observation and assessment, repairs to all impacted portions of streets adjacent to the site are both necessary and appropriate, given the number of transports entering the exiting the work site.</p> <p>ER has determined it is in the government's best interest to directly utilize the City of Leonard, Texas to repair portions of removal impacted streets, road shoulders and easements damaged during the project. This recommendation also alleviates quality control issues with use of an outside contractor as compliance with city codes and requirements are assured with city-controlled repairs.</p>																										

	This sole source justification is provided to document this determination.	
D. Sole-source or single-source procurements of \$2,500 or more require management approval.	<i>Name:</i>	
	<i>Title:</i>	Vice President Government Contracts
	<i>Date:</i>	